

University Housing Services Parking Permit Request Form

By signing this agreement, I agree to accept this permit parking space and must submit payment to University Housing Services. If the permit is issued after the payment due date(s) noted below, then payment is due when the permit is issued. Please refer to the "Parking" section located in the Annual Student Housing License booklet for additional information.

Upon assignment of a parking permit, resident accounts will be billed and all payments will be due on the same dates as other housing charges (rent and board). The first fall payment is due **June 17, 2009**. The first Spring payment is due **November 18, 2009**. Faculty and staff will remit payments monthly.

Permits are issued upon check in. Spaces are limited. When all spaces are full, applicants will be placed on a waiting list. Residents who are not current with payments will not be issued a permit. Residents who become delinquent will have parking garage access denied and their permit may be revoked. No refunds will be issued for denial of access.

Automobile Insurance. Licensee agrees to accept financial responsibility for any loss or damage to personal property or personal vehicle belonging to Licensee and their guests and invitees that may be parked in the Campus Village parking garage, caused by theft, fire, vandalism or any other cause. University Housing Services assumes no liability for any such loss. It is suggested that Licensee obtain and maintain throughout the term of the license a policy of automobile insurance from a recognized insurance firm, covering Licensee's liability and personal property damage (if Licensee utilizes the Campus Village parking garage.)

- I am submitting my request for a permit parking space located in the Campus Village Garage. The cost of the permit parking space is **\$85.00 per month** (students will be billed a semester at a time). I understand that parking permits are issued on a first-paid, first-served basis, and that this request does not guarantee me a permit. I am also aware that parking spaces in the Campus Village Garage are not assigned.
- I am submitting my request for a motorcycle space located in the Campus Village Garage. The cost of a motorcycle space is **\$20.00 per month** (students will be billed a semester at a time). I understand that motorcycle parking permits are issued on a first-paid, first-served basis and that this request does not guarantee me a motorcycle parking space.
- Please select if applicable:**
I require disabled parking. I understand that to utilize a disabled space, I must have disabled plates on my vehicle in addition to a valid Campus Village Parking Permit.

**ALL VEHICLE INFORMATION MUST BE COMPLETED.
INCOMPLETE FORMS WILL BE RETURNED TO APPLICANTS UNPROCESSED.**

Please Print

Name

SJSU Identification Number

Cell Phone

Apartment #

Car Make/Model/Year

License Plate #

Signature

Date

THIS BOX IS FOR OFFICE USE ONLY

Date Allocated : _____

Permit #: _____

Waiting list date: _____

Date offered: _____

Access added

Update RMS

Request booking

Update parking spreadsheet

Signature: _____

Date picked up: _____

THIS IS A LEGAL DOCUMENT. DO NOT ALTER IN ANY WAY.