



## 5 Steps to Applying for Faculty/Staff/Graduate (FSG) – Campus Village Building A (CVA) Housing at SJSU

Once you have been employed by SJSU or been accepted to a graduate program at SJSU, you may apply to live in FSG housing at SJSU.

**Please Note:** Agreements reached between prospective residents and University Housing Services do not indicate a guarantee of employment, admission or enrollment to San Jose State University. This is a reminder that your offer of employment or admission to the university is contingent upon meeting all deadlines included on your official letter of employment or admission and is pending final verification of your official, final documents.

1. Log on to the University Housing Services web site at: <http://www.housing.sjsu.edu> → Click on "APPLY NOW" in the left hand column
  - Review the License Agreement Booklet
  - Review the 2009-2010 Housing Rates
2. Click on "APPLY ONLINE NOW"  
You will be redirected to a payment site and must remit a \$50 non refundable application fee.
3. Click "I have never lived on campus, and would like to apply" and follow all steps of the online application.
4. Once you have completed the on-line application go to [http://www.housing.sjsu.edu/O\\_apply.html](http://www.housing.sjsu.edu/O_apply.html) to print out the following required license materials. Be certain you select the appropriate agreement. Classics or Suites apartments or Faculty/Staff/Grad.
  - 2009-2010 License Agreement Form & Photo Waiver
  - Parking Permit Request (Optional)
5. Complete and mail all paperwork, as well as optional forms such as CV only parking, along with your initial payment of \$600 to:

University Housing Services  
Attn: Housing Cashier  
One Washington Square  
San Jose, CA 95192-0133

- If you wish to make your initial payment on-line, please follow the payment instructions carefully. [http://www.housing.sjsu.edu/O\\_apply.html](http://www.housing.sjsu.edu/O_apply.html)

If your file is complete (all forms submitted and accompanied by \$600 payment) and you have been accepted to live on campus at SJSU, you will be assigned an apartment based on number of applicants and availabilities. Your assignment letter will be sent to you via e-mail starting mid June.